

City of Spirit Lake  
Regular Council Meeting  
City Hall  
June 13, 2017  
6:30 PM

Mayor Clary called the meeting to order at 6:30 pm. Roll call was taken with Councilors Joy Porter, Autumn Massender, Gary Ventress and Chris Robinson present. Roll call was followed by the pledge of allegiance.

The minutes of the May meeting were approved in a motion by Councilor Porter, second by Councilor Massender and a vote of aye by all – motion passed.

The financial statement was reviewed by Council. Councilor Ventress motioned to approve, second by Councilor Massender and a vote of aye by all – motion passed.

Accounts payable was reviewed by Council. Councilor Porter motioned to approve, second by Councilor Robinson, followed by a roll call vote with Councilors Porter, Massender, Ventress and Robinson all voting aye – motion passed.

Mayor Clary appointed Tracy Hall to a 3 year term to the Planning and Zoning Commission as the Bonner County representative. Councilor Porter motioned approval, second by Councilor Ventress and a vote of aye by all – motion passed.

Mayor Clary and Council reviewed the 2016 draft audit. Councilor Porter motioned to approve, second by Councilor Ventress, followed by a roll call vote with Councilors Porter, Massender, Ventress, and Robinson all voting aye – motion passed.

Mayor Clary and Council reviewed the 2017 audit engagement letter from Anderson Bros. CPA's. Councilor Porter motioned to approve, second by Councilor Robinson and a vote of aye by all – motion passed.

A budget workshop/special meeting was set for Wednesday, June 21<sup>st</sup> at 6:30 p.m.

Council discussed the city's contribution for the Fourth of July fireworks. Councilor Massender motioned to contribute the same as last year, \$1,000.00, second by Councilor Ventress, followed by a roll call vote with Councilors Porter, Massender, Ventress, and Robinson all voting aye – motion passed.

Mayor Clary and Council reviewed the Hofman Planning & Engineering fee agreement proposal for planning consultant services for the preparation and processing of a development impact fee study update and capital improvement plan amendment. Mayor Clary requested authorization to sign the letter with Hofman to do the review and update; Councilor Ventress motioned to allow, second by Councilor Robinson, followed by a roll call vote with Councilors Porter, Massender, Ventress, and Robinson all voting aye – motion passed.

Mayor Clary and Council discussed the nice paving job POE did on 6<sup>th</sup> and 7<sup>th</sup> Streets and having POE pave Madison from the Highway to 2<sup>nd</sup> Street, around the corner to Nash, and 2<sup>nd</sup> Street (north) for an estimate of approximately \$20,000. Discussion ensued regarding Washington along the Park and Jefferson from the Highway to the ball fields with a pavement overlay. Councilor Ventress motioned to have Mayor Clary proceed getting the street projects done, second by Councilor Robinson and a vote of aye by all – motion passed.

Mayor Clary read aloud the title paragraph of proposed Civil Penalty Ordinance #569 regarding administrative penalties and an appeal process. Councilor Porter motioned to waive the 3 reading and full reading rules, second by Councilor Massender, followed by a roll call vote with Councilors Porter, Massender, Ventress, and Robinson all voting aye – motion passed. Motion to adopt proposed Ordinance #569 made by Councilor Ventress, second by Councilor Massender, followed by a roll call vote with Councilors Porter, Massender, Ventress, and Robinson all voting aye – motion passed. Councilor Porter motioned to publish Ordinance #569 by summary, second by Councilor Ventress and a vote of aye by all – motion passed.

Mayor Clary read aloud the title paragraph of proposed Land Consolidation Ordinance #570 regarding the consolidation of lots. Councilor Porter motioned to waive the 3 reading and full reading rules, second by Councilor Massender, followed by a roll call vote with Councilors Porter, Massender, Ventress, and Robinson all voting aye – motion passed. Motion to adopt proposed Ordinance #570 made by Councilor Robinson, second by Councilor Ventress, followed by a roll call vote with Councilors Porter, Massender, Ventress, and Robinson all voting aye – motion passed. Councilor Porter motioned to publish Ordinance #570 by summary, second by Councilor Robinson and a vote of aye by all – motion passed.

Park and Rec Director Brandy Fletcher gave the Park and Rec report.

Chief Hutcheson gave his final Police Department report.

Mayor Clary and Council reviewed the Public Works report.

Councilor Ventress motioned to adjourn the meeting, second by Councilor Massender and a vote of aye by all – motion passed.

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Todd Clary, Mayor

Attest:

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Ann Clapper, City Clerk