



**SPIRIT LAKE  
PLANNING AND ZONING**

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**P&Z Regular Meeting Agenda**

Spirit Lake City Hall

6042 W Maine St

December 3, 2019

6:30 PM

**CALL TO ORDER**

**ROLL CALL OF COMMISSION MEMBERS**

**CONSENT CALENDAR**

- A. Approval of November 5, 2019 Minutes **(ACTION ITEM)**
- B. Set date for Public Hearing for Michael Kinzer

**DISCUSSIONS**

**REQUEST TO SPEAK TO COMMISSION**

**PUBLIC COMMENT**

**ADJOURNMENT (ACTION ITEM)**

**WORKSHOP**

\*Comprehensive plan

Any person needing special accommodation to participate in the above notice meeting should contact The City Clerk's Office at, (208)623-2131, at least 24 hours in advance of the meeting date.



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December 3, 2019

6:30 PM

Chairperson Jill Shacklett called the meeting to order at 6:30 p.m. Roll call was taken with Commissioner Shacklett, Commissioner Stafford, Commissioner Krise, Commissioner Liese and Commissioner Sondahl present. Commissioner Reed was absent.

**Consent Calendar:**

1. Commissioner Krise motioned to approve November 5, 2019 minutes with corrections; second by Commissioner Liese; all aye- motion passed
2. A Public hearing date for Mike Kinzer will be move in to the new year and an email will be sent to Mr. Kinzer requesting his available dates in January and explain that time need for him to notify his neighbors, time needed to publish in the CDA Press. And a possible fee that will need to be paid. A copy of Article 17 will need to be given to Mr. Kinzer as well to provide steps and procedures for a re-zone request.

**Discussions:** Commissioner Shacklett has been working on application forms for applicants who are seeking to do various Planning and Zoning changes withing the city. Commissioner Shacklett stated that Idaho has a law stating that there are two considerations for a rezone but could not find anywhere if it applies to our city. 1) State in Original zoning or changing Neighborhood character or 2) Demonstrating public need. This maybe a City Attorney question or Commissioner Shacklett will ask Eric. Commissioner Shacklett addressed the audience and explained to him that Planning and Zoning and the City has no applications for certain Planning and Zoning functions and are trying to gather information on putting the applications together for future use. Commissioners would also like to put together a check list that they can follow so that they keep everything on right track. Chapter 65 title 67 and Article 17 were mentioned to attain necessary information that could be used to put these applications together.

**Request to speak to commission: None**

**Public Comment: None**

Commissioner Sondahl motioned to adjourn; second by Commissioner Liese; followed by a vote of all ayes- motion passed- time 7:15pm

Written by:

Renee Dishman

Accepted:



Chairperson Jill Shacklett