



**SPIRIT LAKE
PLANNING AND ZONING**

P&Z Regular Meeting

Spirit Lake City Hall

January 7, 2019

6:30 PM

Chairperson Jill Shacklett called the meeting to order at 6:31 p.m. Roll call was taken with Jill Shacklett, Max Liese, Tanya Reed and Karl Harmon (by phone) were present. David Krise and Roxy Martin were absent. Becki Gaddum turned in her resignation letter to P&Z, so that she can be on City Council. Althea Sondahl will replace Becki Gaddum on the P&Z board, when Althea gets appointed tomorrow (January 8, 2019) at the City Council meeting.

Consent Calendar:

- A. Commissioner Liese motioned to approve the December 4, 2018 minutes; second by Commissioner Reed; followed with a vote of aye by all – motion passed.

- B. Commissioner Shacklett called upon Mr. Sean Wheeler who was not in attendance. He wanted to talk to P&Z about an address. P&Z has nothing to do with addresses, however the City assigns addresses.

- C. Commissioner Shacklett moved onto the next agenda item which was the questionnaire. Commissioner Reed stated that she thought the questionnaire was rather wordy and Commissioner Liese agreed. Commissioner Shacklett stated that it should be kept simple. Commissioner Shacklett asked for suggestions and Commissioner Reed stated that she had suggested meeting today, prior to the meeting in order to work on the questionnaire, but no one responded to Mayra's emails. Commissioner Shacklett stated that she had looked for emails from Mayra and did not see any. Commissioner Liese stated that the email address that Mayra has for Jill could be wrong and to look into that. Commissioner Reed stated that we need a workshop prior to the finalization of the questionnaire, which Commissioner Shacklett agreed. She then asked if the City Council should be involved or if they (P&Z) should have their workshop first. Commissioner Liese stated that they should pair it down first then present it to the Council. Commissioner Harmon stated that he did not see the questionnaire so he needs it electronically.

January 28th at 6:00 p.m., was selected as the date for the questionnaire workshop. Other workshops would follow in order for the Commissioners to work on the Comprehensive Plan.

Commissioner Reed motioned to adjourn at 6:40, second by Commissioner Liese;
meeting adjourns.

Written by:

Mayra Zentner
Deputy Clerk

Accepted:


Chairperson Jill Shacklett