

**SPIRIT LAKE URBAN RENEWAL AGENCY**

**MONTHLY MEETING**

**Monday, August 12, 2024, 6:45 PM**

**6042 W. Maine, Spirit Lake ID 83869**

**Spirit Lake City Hall**

**1. Call to Order and Roll Call**

The regular monthly meeting was called to order at 6:45 pm by Chairperson Becky DeMers.

**Roll Call:**

Present:, Commissioner Paul Sturm, Commissioner Melissa Hallas, Commissioner Marc Kroetch and Chair/Commissioner Becky DeMers.

**2. Ceremonies, Appointments and Announcements**

Chair Becky DeMers made a special presentation to Vicki Coombs, Office Assistant and Staff for the Spirit Lake Urban Renewal Agency with a Certificate of Recognition. "The Agency commend Vicki Coombs for her dedication to the Agency. Her administrative expertise, writing skills, and helpful attitude are invaluable and enable the Commissioners to be good Stewards of Urban Renewal funds." Vicki, thank you, what a surprise!!

**3. Conflict Disclosure - NONE**

**4. Consent Calendar – For August, 2024**

**ACTION ITEMS**

Went through Action Items, one by one.

Minutes of July 8, 2024 meeting.

Payables for the month of August, 2024 totaling **\$8,407.11**

Invoice, City of Spirit Lake, Invoice #2024-28, July Wages, \$1,032.34;

Invoice, Bredeson Law Group, Invoice #1201, July review/corres, \$325.00;

Invoice, Alpine Summit CPAs, 09.30.23 Final Audit Billing, \$1,335.00

Invoice, CDA Press, PH Notices 07/23 & 08/03, \$330.56

Invoice, NW Vernacular Inc, Update & Invoice #2028, \$5,384.21

Financial Report & Bank Reconciliation ending July 31, 2024

Commissioner Melissa Hallas made a motion to accept the Consent Calendar items for July, 2024 as presented and pay invoices. Commissioner Paul Sturm seconded the motion. All in favor vote: AYE, by all four (4) Commissioners present. **Motion Passed, APPROVED.**

## 5. Unfinished Business -

### PROPOSED BUDGET FY 2024-2025

### ACTION ITEM

Commissioner Paul Sturm made a motion to accept the Proposed Budget FY2024-2025 as presented, **\$1,560,201.63**. Commissioner Melissa Hallas seconded the motion. All in favor vote: AYE, by all four(4) Commissioners present. **Motion Passed, APPROVED.**

Update on NW Venacular, Inc. work on the SL Historic Preservation Commission Plan was presented by SLURA Chair Becky DeMers. (also see report attached). Spencer Howard was in SL 1 ½ days; talked to many different people. Came for P&Z meeting, met with Deputy Clerk Dawn Eaton, Mayor Jeremy. They will be back in October and will meet with the SL Historic Preservation Commission.

Cup of Grace 2<sup>nd</sup> Request for Funding – SLURA Chair Becky DeMers.

The request was to pay for paving their property out front of building. Chair Becky DeMers had discussed the possibility of Cup of Grace being a safe haven for hot/cold weather for the community in lieu of the paving. Discussion followed why we would fund? Possible legal aspect. Improving Private Property? Who really owns property; 501(3)C or Amy and Mark Pruett? Who owns Deed? Need a contract? Agreement that ties to building? And what happens if Cup of Grace sells the property. After much discussion Commissioner Kroetch said he could not vote in favor of because we would be opening a can of worms for every other organization or business; a handout. Commissioner Paul Sturm agreed: why did they get it and not me?? Problems. **NO** motion was made to approve.

Commissioner Melissa Hallas, asked before we go on, from last meeting, did the Architect get into the Woolen Brown Building. Deputy Clerk II Taylor Lander stated she did bring up to Mayor with no answer yet.

Commissioner Paul Sturm asked about the Woolen Brown Building and status of the Asbestos Survey and Abatement. Deputy Clerk II Taylor Lander said there is no news on



the situation. Mayor Jeremy had closed the building until Asbestos Survey done. Whether City sells the property and goes ahead with Abatement and bringing the building up to code to utilize the building for the community, things need to move along. We had one bid for Abatement and no others have come in.

Commissioner Paul Sturm made a motion to accept the Asbestos Survey and accept the one bid of \$37,685.00 to complete the Asbestos Abatement if and when the Mayor was ready to go ahead. Commissioner Marc Kroetch seconded the motion. **All in favor vote: AYE, by all four(4) Commissioners present. Motion Passed, APPROVED.**

**MOTION & APPROVAL MUTE, PER CITY CLERK MICHELLE WHARTON  
on 8/13/2024 because item was not on Agenda.**

Deputy Clerk Dawn Eaton stated she had no new bids but hopes to have information next month for the Cemetery items and Park's Playground Equipment. She did also talk about the Community Center and the air conditioning problems in the building and hoped to get bids soon.

Public Works Director Tim Wilkerson went through his requests for funding.

- 1) \$1,200.00 for striping at Volunteer Park. Legas was asked about buying a striping machine and their answer was NO, no buying of equipment. Commissioner Paul Sturm made motion to approve the \$1,200.00 for striping project. Commissioner Marc Kroetch seconded the motion. **All in favor vote: AYE, by all four(4) Commissioners present. Motion Passed, APPROVED.**
- 2) \$8,450.00 for Mathis Striping for Maine Street Boat Launch to 5<sup>th</sup> and parking lot on Maine Street. With two(2) crosswalks; across from Fireside park and 100 ft across from building. Probably can be done right away or asked about putting off until Spring. Have had a lot of complaints. Needs to be done. Commissioner Marc Kroetch made motion to accept this bid and pay. Commissioner Melissa Hallas seconded the motion. **All in favor vote: AYE, by all four(4) Commissioners present. Motion Passed, APPROVED.**
- 3) Seal Coating for Community Center, and City Hall Paving of front parking lot for a total of \$18,035.60. Work can be done in September. Discussion followed and Commissioner Melissa Hallas made motion to approve up to \$20,000 for this work. Commissioner Paul Sturm seconded the motion. **All in favor vote: AYE, by all four(4) Commissioners present. Motion Passed, APPROVED.**
- 4) Restroom Building Roof and Storage Shed at Big Park. Discussion followed. Commissioner Paul Sturm made a motion to allocate up to \$20,000. For repair of Big Park Restroom Building Roof and Storage Shed. Commissioner Melissa Hallas seconded the motion. **All in favor vote: AYE, by all four(4) Commissioners present. Motion Passed, APPROVED.**

Also stated by Deputy Clerk II was she was working on bids for the Splash Pad/Park. Discussion followed. Public interest shown.

**6. Citizens Comments**

**7. New Business**

**8. Public Hearing**

**9. Staff Report and Updates**

Vicki stated, Thank you so much for my plaque.

Next meeting date: **Monday, September 9, 2024.**

**10. Commissioner Comments**

**11. Chairperson Comments**

**12. Executive Session**

**13. Adjournment**

There being no more business to discuss, Meeting was adjourned at 7:37 pm.

Submitted by:

Vicki Coombs, Office Assistant

Approved, September 9, 2024

A handwritten signature in cursive script, appearing to read "Becky", written over a horizontal line.

Becky DeMers, Chair/Commissioner